

Grants under £20,000

GRASS ROOTS PROJECTS

Putting in place a new generation

of modern facilities in parks, local

leagues, clubs and schools to sustain

and/or increase participation

Application Form One

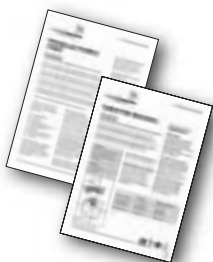


FootballFoundation
football's biggest supporter

The guidance notes are designed to help you complete the application form for a grant under £10,000. Please refer to the relevant notes when completing each question. For easy reference, the guidance notes are on the opposite page to the questions.

The Football Foundation has produced additional information, which offers advice on the technical criteria surrounding grass roots grants. All applicants are advised to read the relevant Data Sheets prior to applying for a grant. The following Data Sheets are available in the supporting pack of information:

- *Facilities Data Sheet 1
Planning your facilities project*
- *Facilities Data Sheet 2
Planning permission*
- *Facilities Data Sheet 3
Pitch dimensions and requirements*
- *Facilities Data Sheet 4
Changing rooms and clubhouses*
- *Facilities Data Sheet 5
Floodlighting*
- *Facilities Data Sheet 6
Synthetic turf pitches*
- *Facilities Data Sheet 7
Grass pitches*
- *Facilities Data Sheet 8
Refurbishing facilities*
- *Facilities Data Sheet 9
Access and provision for people with disabilities*
- *Facilities Data Sheet 10
Disabled access Audit.*



INTRODUCTION

- The Foundation seeks to provide sporting facilities by putting in place a new generation of modern facilities in parks, clubs, local leagues and schools to sustain and/or increase participation.
- Facilities eligible for funding include artificial pitch installation and floodlighting, club house development and refurbishment, changing room improvements and pitch drainage.
- Grass roots applicants may also include an element of revenue funding that enables the sustainability or increase in participation through a development programme.
- An organisation can apply for capital funding of up to a maximum of £1m. The percentage level of support is variable but will not exceed 90%. Ceiling grants will only be awarded in exceptional circumstances. The average grant awarded to date is 65% and applicants must be able to demonstrate that all sources of funding have been exhausted. Revenue funding, not exceeding 20% of the total grass roots grant may also be applied for.
- There are two application forms covering four levels of funding:

Application Form One

Grants up to £10,000.

Application Form Two

Grants between £10,000 and £20,000.

Grants between £20,000 to £250,000.

Grants between £250,000 to £1m.

The aims of grass roots funding are:

- To provide opportunities for anyone of any age, background or ability to participate.
- To provide and assist in the provision of facilities for football and other games and sports for the recreation and leisure time occupation of the general public, particularly for those members of the public who have the need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances and so to improve the conditions of life for those people.
- To educate children and young people by developing their physical, mental, social and moral capacities through participation in organised recreational activities and so to promote good citizenship and assist them in growing to full maturity as individuals and members of society.
- To advance the education of children and young people through such means as the trustees think fit in accordance with the law of charity.

A checklist list is provided on pages 15 and 16. This list shows the information and criteria required for the grass roots grant available. **Look at the checklist** to ensure that your organisation meets all the requirements that are needed for a grant application.

All correspondence will be sent to the contact name and address and not the address of the organisation (if different).

SECTION A – ORGANISATION PROFILE

Organisation name:

Name of project:

Registered address (of organisation):

Postcode:

Main contact name:
(Mr/Mrs/Miss/Ms/Dr)

Position in organisation:

Address of contact:
(if different from above)

Postcode:

Daytime telephone number:

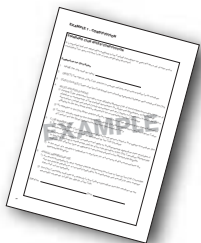
Evening telephone number:

Fax number:

Email address:

SECTION A – GUIDANCE NOTES

A template constitution can be found in the general guidance notes.



QUESTION A – ORGANISATION DETAILS.

This section collects current data from your organisation before your project starts. If the setting up of your organisation depends on funding from the Football Foundation please complete the relevant sections.

Constitution

A constitution normally includes:

- an organisation's name, aims and objectives
- details of how it achieves those objectives
- details of how its governing body is elected or appointed
- details of how people can join the organisation
- details of what will happen to the assets if the organisation folds
- the date when the constitution was adopted on behalf of the organisation
- the signature of your Chair, or other senior office holder.

Your organisation might not have a constitution, but it may have a set of rules which includes the information above. Your constitution or rules will allow us to check that your organisation is set up to benefit the community.

If you are a new organisation your committee should draw up and adopt a constitution or set of rules before you apply.

A copy of your constitution must be enclosed with your application.

QUESTION B – PARTICIPATION/INVOLVEMENT

Insert the number of people who are involved with the organisation in the appropriate age bracket. Coaches and officials should be noted in the coaches/officials section and not double counted in the adult male/female section.

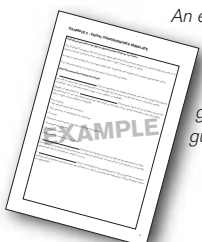
An open membership policy means that your organisation is accessible to all individuals and is not restricted in any way.

QUESTION C – ETHNICITY BREAKDOWN

Insert the number of people who are currently members of/involvement with the organisation in the appropriate box which best reflects their ethnic origin.

A copy of The FA Child Protection Policy and guidelines can be obtained from The FA. Contact details are listed in the general guidance notes.

An exemplar equal opportunities policy can be found in the general guidance notes.



QUESTION D – CHILD PROTECTION AND EQUAL OPPORTUNITIES

If your organisation caters for under 18 year olds you must meet minimum guidelines for the protection of children. If your organisation is affiliated to The FA you must provide evidence that you have adopted The FA Child Protection Policy, procedures and practices. If your organisation is not affiliated to The FA, you must satisfy the Football Foundation that your procedures for child protection are appropriate including relevant trained personnel. A copy of your policy must be enclosed with your application.

You must have adopted and implemented an equal opportunities policy. A copy of your policy must be enclosed with your application.

SECTION A – ORGANISATION PROFILE

continued

QUESTION A – ORGANISATION DETAILS.

What type of organisation are you? (please tick)

Charity <i>Charity no:</i>	<input type="text"/>	Football in the Community Scheme	<input type="checkbox"/>
Local Authority/LEA	<input type="checkbox"/>	Football Club	<input type="checkbox"/>
Borough Council	<input type="checkbox"/>	Sports Association	<input type="checkbox"/>
District Council	<input type="checkbox"/>	Sports Centre	<input type="checkbox"/>
Metropolitan Borough Council	<input type="checkbox"/>	League	<input type="checkbox"/>
Parish/Town Council	<input type="checkbox"/>	District/County Schools Football Association	<input type="checkbox"/>
Trust	<input type="checkbox"/>	Further/Higher Education Establishment	<input type="checkbox"/>
Community organisation (e.g. Youth club)	<input type="checkbox"/>	Other (please state) <input type="text"/>	

How long has your organisation been in existence?

Do you have a constitution?

(not applicable to statutory authorities or state funded education establishments)

Please circle	Yes	No	N/A
---------------	------------	-----------	------------

QUESTION B – PARTICIPATION/INVOLVEMENT.

How many people are involved in your organisation? (insert number)

6 – 10 year old boys	<input type="text"/>	6 – 10 year old girls	<input type="text"/>
11 – 16 year old boys	<input type="text"/>	11 – 16 year old girls	<input type="text"/>
Adult males	<input type="text"/>	Adult females	<input type="text"/>
Disability males	<input type="text"/>	Disability females	<input type="text"/>
Coach males	<input type="text"/>	Coach females	<input type="text"/>
Referee/official males	<input type="text"/>	Referee/official females	<input type="text"/>

Do you have an open membership policy?

Please circle	Yes	No
---------------	------------	-----------

If no: please explain why

QUESTION C – ETHNICITY BREAKDOWN.

Number of people involved in your organisation best reflecting ethnic origin.

White:	British	<input type="text"/>	Irish	<input type="text"/>	Other	<input type="text"/>
Mixed:	White & Black Caribbean	<input type="text"/>	White & Black African	<input type="text"/>	White & Asian	<input type="text"/>
Asian and Asian British:	Indian	<input type="text"/>	Pakistani	<input type="text"/>	Bangladeshi	<input type="text"/>
Black or Black British:	Caribbean	<input type="text"/>	African	<input type="text"/>	Other Black	<input type="text"/>
Chinese or other ethnic group:	Chinese	<input type="text"/>	Other Ethnic Group	<input type="text"/>	Other	<input type="text"/>
					Other Asian	<input type="text"/>

QUESTION D – CHILD PROTECTION AND EQUAL OPPORTUNITIES.

Does your organisation have a child protection policy?

(if appropriate)

Please circle	Yes	No	N/A
---------------	------------	-----------	------------

Does your organisation have child protection

procedures and practices in place? (if appropriate)

Please circle	Yes	No	N/A
---------------	------------	-----------	------------

Does your organisation have and implement an

equal opportunities policy?

Please circle	Yes	No
---------------	------------	-----------

SECTION A – GUIDANCE NOTES

QUESTION E – PARTNERSHIPS

If your organisation has an agreement or relationship with another organisation, tick the appropriate box. For example, a Football in the Community Scheme may have an existing link with a cluster of local schools.

Affiliation to The FA

The Foundation encourages all clubs to affiliate to The FA where appropriate. For details of how to affiliate, contact the appropriate County FA. A full list is detailed on pages 10 to 13 of the general guidance notes.

FA Charter Standard

The FA Charter Standard is an accreditation scheme for clubs, schools and holiday coaching course providers who meet a set of agreed quality standards. The scheme has been designed to raise the quality and safety of football provision and reward best practice. The Foundation require all football applicants to make a commitment to achieve the Charter Standard within 12 months of receipt of a Foundation award.

If you have or are working towards The FA Charter Standard you should note the award date or proposed completion date along with the level of standard achieved, e.g. Charter Standard, Development Club or Community Club.

For further information on The FA Charter Standard, please contact The FA. Details are listed in the general guidance notes.

QUESTION G

We would be interested in knowing who you have consulted about your application.

For information on County Football Development Officers, FA Regional Football Development Managers and FA Regional Facilities Managers please refer to pages 10 to 13 in the general guidance notes.

SECTION A – ORGANISATION PROFILE

continued

QUESTION E – PARTNERSHIPS.

Has your organisation established partnerships with any of the following? (please tick)

Local Authority	<input type="checkbox"/>	Community groups	<input type="checkbox"/>
County Football Association	<input type="checkbox"/>	Schools	<input type="checkbox"/>
Football in the Community Scheme	<input type="checkbox"/>	Sports centres	<input type="checkbox"/>
Local leagues	<input type="checkbox"/>	Clubs	<input type="checkbox"/>
Local business	<input type="checkbox"/>		
Other (please state)	<input type="text"/>		

Are you affiliated to a County FA?

Please circle **Yes** **No**

If yes, state your affiliation number and your County FA

Number
County

Has your organisation achieved FA Charter Standard?

Please circle **Yes** **No**

If yes, state when you received the standard and to what level

Date Level

Are you working towards a FA Charter Standard?

Please circle **Yes** **No**

If yes, state the intended level and the completion date

Date Level

QUESTION F – HOW DID YOU HEAR ABOUT THE FOOTBALL FOUNDATION?

Football Foundation publication	<input type="checkbox"/>	FA publication	<input type="checkbox"/>	Local Authority	<input type="checkbox"/>
Local Football Partnership	<input type="checkbox"/>	County FA	<input type="checkbox"/>	A colleague	<input type="checkbox"/>
Football Foundation website	<input type="checkbox"/>	Sport England	<input type="checkbox"/>		
Football contact (please state)	<input type="text"/>				
Other (please state)	<input type="text"/>				

QUESTION G – HAVE YOU CONTACTED ANY OF THE FOLLOWING ABOUT YOUR APPLICATION?

	Contact name	Telephone
Football Foundation Officers	<input type="text"/>	<input type="text"/>
Local Football Partnership	<input type="text"/>	<input type="text"/>
County FA Football Development Officer	<input type="text"/>	<input type="text"/>
County Secretary	<input type="text"/>	<input type="text"/>
FA Regional Facilities Manager	<input type="text"/>	<input type="text"/>
FA Regional Football Development Manager	<input type="text"/>	<input type="text"/>
Footballers Further Education and Vocational Training Society	<input type="text"/>	<input type="text"/>
Local Authority	<input type="text"/>	<input type="text"/>
Community organisation (state name)	<input type="text"/>	<input type="text"/>
Other (please state)	<input type="text"/>	<input type="text"/>
Other (please state)	<input type="text"/>	<input type="text"/>

SECTION B – GUIDANCE NOTES

This section collects data about your proposed project.

QUESTION 1

Your application needs to demonstrate what your project is, why your project is required, what you want to achieve and how you are going to do it.

CASE STUDIES

Bretherton Parish Council – Grant £6,500

Bretherton Parish Council received a £6,500 grant to improve local football facilities. The award will fund a pitch drainage system for the South Road Ground in the village which has previously suffered from constant flooding. The new system will ensure that more games can be played at the ground, not only between existing teams but by new players and particularly amongst female teams.

QUESTION 2

You are required to identify the site location where the project is to be situated. Give the full address including the postcode. **It is very important that you include the postcode.**

SECTION B – YOUR PROJECT

QUESTION 1 – PROJECT DESCRIPTION.

What is your project?

Why is your project required?

What is your project going to achieve?

How is your project going to achieve this?

QUESTION 2 – PLEASE GIVE THE FULL ADDRESS OF THE PROJECT SITE.

Address:

Postcode:

SECTION B – GUIDANCE NOTES

continued

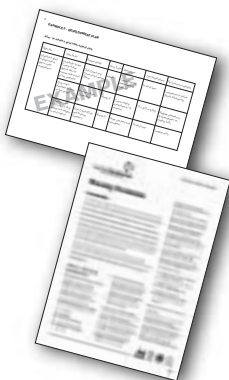
Please refer to Facilities Data Sheet 2 for further advice.



An example of a Project Plan and Maintenance Programme can be found in the general guidance notes.



An example of how a development plan should be set out is shown in the general guidance notes.



For more information on development planning please see the Development Planning Fact Sheet 1 which includes a template and an example of a development plan.



QUESTION 3

A **usage plan** demonstrates how the facilities are to be used and by whom. This should include all facilities (regardless of sporting use) on the site. The plan should be a timetable of usage of key partners and associated groups.

It is essential that insurance at the appropriate level is held. Please indicate the type of insurance held. Applicants will be asked to produce a copy of the appropriate insurance documents as a condition of their grant offer.

Planning permission (or 'consent' or 'approval') is the legal authority you require to carry out development, so it is important at the outset of any project to clarify what constitutes 'development' and whether or not you need to make a formal planning application. The importance of planning permission is easy to overlook and should be one of the first things you consider when you begin to plan your project. If you are unsure whether your project needs planning permission, seek advice from your local council planning department. Please refer to Facilities Data Sheet 2. It is not essential that the applicant has planning permission at the pre application stage, although full permission where appropriate will need to be sought as part of the grant terms and conditions.

The club/organisation should ensure that there is appropriate security of tenure for the site by means of freehold or leasehold. The level of tenure required is detailed below:

- Grants up to £10,000 – 10 years

A copy of the appropriate documentation (freehold or lease) should be attached to your application.

Competitive quotes

Careful project planning requires that your proposals have been properly costed at an early stage, in order to set a budget for the project. These costs should be revisited and updated throughout the project lifecycle, to ensure that the project remains on budget.

For grants up to £10,000, applicants must provide three competitive quotes. Each quote should be independently obtained and should relate to a specific project brief outlining your requirements. You must be able to compare each quote like for like.

To ensure there is no conflict of interest, you must indicate whether a potential contractor or consultant is associated with the organisation, its directors or employees.

Project plan – It is important to have a realistic time plan for your project. Your post award plan should use week/month one as your start date.

Maintenance programme – In funding projects, the Foundation wants not only to ensure the viability of the project but also the sustainability of the project. To ensure that this has been considered a maintenance programme for your project must be attached to your application. The cost implication of the maintenance must be detailed on the programme.

Your application needs to demonstrate how your project will be developed following completion and how participation will be sustained and/or increased. You should identify any specific groups that you will be targeting e.g. people with disabilities, women and girls. Please note grass roots applications may also include an element of revenue funding which enables the organisation to implement a development plan.

A development plan is a key piece of documentation as it should map out how you intend to sustain/enhance participation.

The plan should state against each objective:

- the individual tasks to be completed
- who is going to be responsible for each task
- the resource/funding implications of each task
- the length of time for the task to be completed
- how you are going to measure the success of each task.

You will need to provide a football development plan and should refer to The FA's Football Development Strategy 2001-2006. Please contact The FA for more information.

SECTION B – YOUR PROJECT

continued

QUESTION 3 – DOCUMENTATION REQUIREMENTS.

Does the organisation have an annual usage/activity plan?

Please circle	Yes	No
---------------	------------	-----------

Does the organisation hold:

- building insurance?

Please circle	Yes	No
---------------	------------	-----------

- contents insurance?

Please circle	Yes	No
---------------	------------	-----------

- public liability insurance?

Please circle	Yes	No
---------------	------------	-----------

Does the project need planning permission?

Please circle	Yes	No
---------------	------------	-----------

If no, please explain why planning permission is not required

--

Does the organisation have a security of tenure for the site by means of freehold or leasehold?

Please circle	Yes	No
---------------	------------	-----------

If leasehold, please state when the lease expires

--

Have three competitive quotes been sought?

Please circle	Yes	No
---------------	------------	-----------

Is either the potential contractor or any project consultant associated with the organisation, its directors or employees?

Please circle	Yes	No
---------------	------------	-----------

If yes, please give details

--

Do you have a project plan which demonstrates all the activities with timescales involved in completing your project?

Please circle	Yes	No
---------------	------------	-----------

Do you have a maintenance programme for:

- all pitches?

Please circle	Yes	No
---------------	------------	-----------

Duration of programme

- all buildings?

Please circle	Yes	No
---------------	------------	-----------

Duration of programme

Do you have a maintenance budget for this project?

Please circle	Yes	No
---------------	------------	-----------

On completion of your grass roots project how will you sustain and/or increase participation? Which specific groups will you be targeting?

--

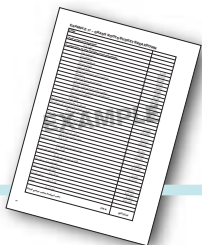
Does the organisation have a development plan?

Please circle	Yes	No
---------------	------------	-----------

SECTION C – FINANCIAL

This section collects data about your proposed project.

A suggested template for both capital and revenue costs can be found in the general guidance notes.



QUESTION 4

Your VAT number must be stated if your organisation is VAT registered.

It is essential that the organisation has a dedicated bank account. The name of the account should be detailed.

Full bank details will be collected from your organisation if your application is successful.

QUESTION 5

A detailed budget breakdown is required for all applications, however where only one item is required (e.g. a boiler), three competitive quotes will be adequate.

The total cost of the capital project should be indicated in **Fig A**. This figure should be calculated using your capital expenditure budget.

If you are applying for revenue funding in addition to your capital costs a separate budget must also be provided.

The total cost of your revenue project (if required) must be indicated in **Fig B**.

This figure should be calculated using your revenue expenditure budget.

The total income from your organisation or partner funding (e.g. your organisation has raised £4,000 to put towards the project) should be indicated in **Fig C**.

For example:

Total capital expenditure/project cost	(Fig A)	£7,000
Total revenue cost	(Fig B)	£1,000
Total income/funding	(Fig C)	£4,000
Total grant required from the Football Foundation Total expenditure – Total income (Fig A + Fig B – Fig C) (£8,000 – £4,000)	(Fig D)	£4,000
Grant percentage of the total project cost Total grant required ÷ Total Cost (Fig D ÷ Fig A + Fig B) x 100 (£4,000 ÷ £8,000 x 100).		50%

The percentage level of support to a project is flexible but will not exceed 90%.

If the club is registered for VAT, all costs shown should be shown exclusive of VAT. If the organisation is not registered for VAT, this will be considered as part of the eligible project costs and detailed separately in a non-recoverable VAT section in your budget. Should the organisation subsequently become part registered for VAT and thus be able to reclaim that element of the expenditure, the grant aid portion of that reclaimed tax shall be repaid to the Foundation.

Inflation of project costs

You should take account of the expected construction start date in your estimated project cost, bearing in mind the decision process can take up to 20 weeks.

ADDITIONAL NOTES

If you have any comments on any aspects of the project, which have not been detailed in your application form or additional information, please note these in the space provided. You may wish for example to comment on a partnership that will be developed due to the project, or additional income that will be generated by the project or how the project will enable you to link with a local or national initiative.

SECTION C – FINANCIAL

QUESTION 4 – FINANCIAL STATUS OF THE ORGANISATION.

Is the organisation VAT registered?

Please circle **Yes** **No**

If yes, state your VAT number

Does the organisation have its own bank account?

Please circle **Yes** **No**

If yes, state the account name (e.g. *Small Town Football Club*)

QUESTION 5 – SET OUT THE TOTAL GRANT REQUIRED FROM THE FOOTBALL FOUNDATION.

If your organisation is VAT registered ensure that the figures shown are VAT exclusive. If the organisation is not registered for VAT, figures should be shown with VAT included in the project cost.

Total capital project cost

(Fig A)

£

Total revenue project cost

(Fig B)

£

Total funding from other sources

Income from your organisation or partner

(Fig C)

£

Total grant required

Total expenditure – Total income (Fig A + Fig B – Fig C)

(Fig D)

£

Grant percentage of the total project cost

Total grant required ÷ Total Cost (Fig D ÷ Fig A + Fig B) x 100

%

ADDITIONAL NOTES.

Add any comments you wish to on any aspects of your project or application

SECTION D – GUIDANCE NOTES

QUESTION 6

Two signatures are required to endorse and confirm your application. One signature should be the person who has completed the form and the other should be one from the list provided.

ON COMPLETION OF YOUR APPLICATION FORM

1. Check all sections of your application form are complete.
2. Check that all additional documentation needed to support your application form is attached – a list of all documents required is shown in the checklist for applications on pages 15 and 16.
3. Ensure that **three** copies of your application form and supporting information are sent to the Football Foundation at the address below (please ensure that you retain a copy for your own records).

Small Grants Scheme Project Manager
Football Foundation
30 Gloucester Place
London
W1U 8FF

ADDITIONAL INFORMATION

Accounts (grants under £5,000)

Applicants must provide a copy of the most recent set of signed annual accounts. For new organisations or organisations that have been running for less than 12 months you should provide your income and expenditure since you started and provide an estimate of income and expenditure for the next 12 months.

Accounts (grants over £5,000)

Applicants must provide a copy of the organisation's accounts and income and expenditure reports for the last three years. If you are unable to do this, please call the **Football Foundation on 0845 345 455**.

Drawings – Drawings should include a location plan, a site plan, floor plans and elevations. Please include photographs of the site and any existing buildings if possible.

Ground condition survey

Applicants must provide a condition survey of existing football pitches.

SECTION D – DECLARATION

QUESTION 6 – THE FOLLOWING DECLARATION SHOULD BE SIGNED BY THE PERSON COMPLETING THE APPLICATION FORM AND ANOTHER ALTERNATIVE SIGNATURE FROM THE FOLLOWING LIST:

- Chief Executive of the organisation
- Chief Leisure Officer
- Chair of the organisation
- Secretary of the organisation.
- We have read this application for a Foundation grass roots grant and vouch for the accuracy of the information it contains.
- We have read and understood the Foundation's general terms and conditions and the terms and conditions specific to grass roots funding.
- We understand that all grants are solely at the discretion of the Foundation.
- We understand that the Foundation will automatically reject grant applications for work started before the project is approved, unless prior written permission has been secured.

This application is made on the understanding that the Foundation may disclose any information and documents supplied by or about you to its funding partners and other relevant third parties.

1)	Name:	Signature:
	Position:	Date:
2)	Name:	Signature:
	Position:	Date:

GRASS ROOTS GRANTS – CHECKLIST

In order to help you establish whether you qualify for a grant of under £10,000, the following checklist identifies the key criteria required and the additional information that you are required to submit with your application form. The symbol key below indicates the status of the information required as either mandatory or desirable. These symbols are placed against each of the criteria listed. A tick shown in the documentation required indicates that the relevant documents should be attached to your application.

Please use this checklist along with the guidance notes before commencing the application form.

● mandatory ■ desirable

Criteria	Grants up to £10k	Documentation Required
Your organisation		
• has a constitution or set of rules	●	✓
• meets as a minimum The FA's guidelines for the protection of children <i>(if applicable)</i>	●	✓
• adopts and implement an equal opportunities policy	●	✓
• affiliates to The FA <i>(if applicable)</i>	■	
• is a club/school that has obtained, or is committed to working towards The FA Charter Standard	●	

GRASS ROOTS GRANTS – CHECKLIST

continued

Criteria	Grants up to £10k	Documentation Required
Your application		
• has a programme of usage	●	✓
• has community usage and involvement	■	
• has appropriate insurance	●	
• has security of tenure at the site for a period of ten years by means of freehold or leasehold	●	✓
• provides three competitive quotes	●	✓
• provides outline scheme drawings and photographs of the site (<i>where appropriate</i>)	●	✓
• provides a project plan detailing the timescales for completion	●	✓
• provides a maintenance programme for the site/facility/equipment	●	✓
• demonstrates how the project will sustain or enhance participation	●	✓
Finance		
• has a dedicated bank account	●	
• has a detailed budget breakdown of all the project costs where required	●	✓
• includes a copy of your accounts or income and expenditure reports for the last three years for projects under £10,000	●	✓
• includes a copy of the latest annual accounts or income and expenditure report for the last 12 months for projects under £5,000	●	✓
• provides an income and expenditure forecast for one year	●	✓

If you have any queries regarding this application, please call the Football Foundation helpline on 0845 345 4555



The Football Foundation 30 Gloucester Place London W1U 8FF
 T 0845 345 4555 F 0845 345 7057 E enquiries@footballfoundation.org.uk W www.footballfoundation.org.uk
 Registered Charity Number 1079309 Registered in England and Wales Company limited by guarantee Company Number 3876305

improving facilities • creating opportunities • building communities