

CHARTER STANDARD CLUB PROGRAMME



CHARTER STANDARD
ADULT CLUB

CHARTER STANDARD ADULT CLUB APPLICATION FORM



Club Details

Name of club:

Name of FA Charter Standard Co-ordinator:

Address:

Postcode:

Telephone:

Fax:

Mobile:

Email(s):

Name of Club Secretary (if different from above):

Address:

Postcode:

Telephone:

Fax:

Mobile:

Email(s):

County FA affiliated to:

Affiliation number

For adult teams, at least one person per team must have a recognised first aid qualification. This must be endorsed by the Health & Safety Executive.

Teams, Names and Qualifications of First Aiders

Team	Name of First Aider	Name of First Aid Qualification	Expiry Date

Volunteer Co-ordinator

Name:

Address:

Postcode:

Telephone:

Fax:

Mobile:

Email(s):

Please tick as appropriate

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Has your Club adopted The FA model constitution?
<input type="checkbox"/>	<input type="checkbox"/>	If no, does your Club have a constitution?
		Does it include:
<input type="checkbox"/>	<input type="checkbox"/>	• Committee meetings
<input type="checkbox"/>	<input type="checkbox"/>	• AGM
<input type="checkbox"/>	<input type="checkbox"/>	• Accounts
<input type="checkbox"/>	<input type="checkbox"/>	• Club membership
<input type="checkbox"/>	<input type="checkbox"/>	• Disciplinary procedures
<input type="checkbox"/>	<input type="checkbox"/>	• Equality
<input type="checkbox"/>	<input type="checkbox"/>	Does your Club have public liability insurance?
<input type="checkbox"/>	<input type="checkbox"/>	Does your Club follow The FA Respect Code of Conduct?
<input type="checkbox"/>	<input type="checkbox"/>	If no, does you have your own Code of Conduct?
		It must include the following:
<input type="checkbox"/>	<input type="checkbox"/>	• Players
<input type="checkbox"/>	<input type="checkbox"/>	• Coaches / managers
<input type="checkbox"/>	<input type="checkbox"/>	• Team officials
<input type="checkbox"/>	<input type="checkbox"/>	• Spectators
<input type="checkbox"/>	<input type="checkbox"/>	• If appropriate, will your Club adhere to Safeguarding Children Policies and Procedures?
<input type="checkbox"/>	<input type="checkbox"/>	• Does your Club have first aid kits available at all games / training sessions?

Required Evidence

With your FA Charter Standard Application Form, please ensure that the following evidence is enclosed:

Please tick as appropriate

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Copy of Club Constitution and Rules (only if not using FA model)
<input type="checkbox"/>	<input type="checkbox"/>	Set of recent Committee minutes (no more than three months old)
<input type="checkbox"/>	<input type="checkbox"/>	Copy of AGM minutes
<input type="checkbox"/>	<input type="checkbox"/>	Copy of annual accounts
<input type="checkbox"/>	<input type="checkbox"/>	Copy of Code of Conduct (only if not using FA Respect Codes)
<input type="checkbox"/>	<input type="checkbox"/>	Copy of Club Equality Policy (only if not using FA Policy)
<input type="checkbox"/>	<input type="checkbox"/>	Copy of Club Safeguarding Children Policy (only if not using FA Policy)
<input type="checkbox"/>	<input type="checkbox"/>	Copy of Public Liability Insurance certificate (unless included in affiliation)
<input type="checkbox"/>	<input type="checkbox"/>	Copy of first / emergency aid certificates

What now?

Send your application form and supporting evidence to your County FA. For support in completing your FA Charter Standard application, please contact your local County FA.

Also see the Frequently Asked Questions document available on the Club Development CD-ROM resource.

To find the contact details of your nearest County FA please see TheFA.com/grassrootsnew/countyfa

For enquiries with completed and submitted FA Charter Standard applications call 0845 210 80 80.

Declaration

In completing this form, our Club is committing to the requirements of The FA Charter Standard Programme and to raising standards in football. We also confirm that the information provided is correct.

Signed (Chairperson):

Signed (Secretary):

Date:



The FA

Wembley Stadium,
Wembley,
London HA9 0WS

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Wembley Stadium,
PO Box 1966,
London SW1P 9EQ

Telephone:

0844 980 8200

Email:

Info@TheFA.com

Visit:

TheFA.com

CFA Use Only

CFA:

Date received:

Discipline Department feedback:

League feedback:

Decision of CS Working Party

Approved? Yes No

Date:



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